



**EXECUTIVE  
27 SEPTEMBER 2016  
5.00 - 6.15 PM**

**Present:**

Councillors Bettison OBE (Chairman), Dr Barnard (Vice-Chairman), Brunel-Walker, Mrs Hayes MBE, Heydon, McCracken and Turrell

**Apologies for absence were received from:**

Councillors D Birch

**26. Declarations of Interest**

There were no declarations of interest.

**27. Minutes**

**RESOLVED** that the minutes of the meeting of the Executive on 18 July together with the accompanying decision records be confirmed as a correct record and signed by the Leader.

**Executive Decisions and Decision Records**

The Executive considered the following items. The decisions are recorded in the decision sheets attached to these minutes and summarised below:

**28. South Hill Park Trust: Governance**

**RESOLVED** that;

- i) South Hill Park Trust be informed that, for the reasons outlined in the report, the Council no longer wishes to have any nomination rights on to its Board; and
- ii) Although entirely at the discretion of South Hill Park Trust, the Council would be pleased to nominate a non-voting observer to attend Board meetings to ensure the continuation of full and transparent dialogue between both organisations.

**29. Housing Strategy**

**RESOLVED** that the Executive agreed to the draft Housing Strategy as at Appendix A providing the basis of consultation to develop the Housing Strategy Statement.

**30. Housing Allocation Policy**

**RESOLVED** that the Executive agreed:-

- i) to change the residency requirement before customers can join the housing register from one year to four years from the 1 November 2016.
- ii) to allow those customers who have lived in the Borough for 3 years at the time of implementation to remain on the register.
- iii) that the Council will make offers of suitable private rented sector property to homeless households so as to discharge its homeless duty.
- iv) that families whose children are taken into care by Bracknell Forest Council can remain on the housing register upon advice of the Chief Officer: Children's Social Care so that their housing prospects are maintained if the children are returned to them.
- v) to agree a maximum of three lettings a year are made to households under the right to move proposals.

**31. Changes to Local Council Tax Reduction Scheme (LCTDS)**

**RESOLVED** that the Executive agreed:

- i) to develop a new LCTDS for working age households which provides a discount on a household's Council Tax based on household income, rather than an assessment of needs.
- ii) that subject to agreement to the new model a consultation programme takes place so as to inform the LCTDS to be implemented for 2017/18.

**32. Design Supplementary Planning Document**

**RESOLVED** that the Executive noted the draft Design SPD and approved the (Consultation Draft) Design SPD at Appendix A for public consultation for the six week period set out at section 8 of this report.

**33. Residents' Parking Scheme - Two Year Trial Consultation Response**

**RESOLVED** that the Executive agreed:

- (i) to reduce the residents parking scheme as shown in Annex A to that as shown in Annex B,
- (ii) to maintain the current rules of the scheme without alteration (Annex C),
- (iii) to advertise a Traffic Regulation Order to remove those areas, as identified in the report (Annex B), from the residents parking scheme, and to amend the charges in line with Annex D, and
- (iv) to inform the residents within the original residents parking area of the outcome.
- (v) following implementation to thereafter review the charges as part of the annual review of fees and charges to ensure that the scheme continues to be self funded.

34. **Bracknell Forest Safeguarding Adults Partnership Annual Report**

**RESOLVED** that the Executive noted the report.

35. **Complaints against Bracknell Forest Council in 2015-16**

**RESOLVED** that the Executive:

- i) endorsed the approach taken to dealing with and learning from complaints to the Council;
- ii) noted the Annual Review letter of the Local Government Ombudsman to the Council for 2015/16; and
- iii) noted the information on other complaints against the Council in 2015/16.

36. **Council Plan Overview Report**

**RESOLVED** that the Executive noted the performance of the Council over the period from April to June 2016 highlighted in the Overview Report in Annex A.

37. **Exclusion of Public and Press**

**RESOLVED** that pursuant to Regulation 21 of the Local Authorities (Executive Arrangements) (Access to Information) Regulations 2000, members of the public and press be excluded from the meeting for the consideration of minutes 38 (annexes only), 39 & 40 which involves the likely disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

- (1) Information relating to any individual. (part minute 38)
- (3) Information relating to the financial or business affairs of any particular person (including the authority). (minutes 39 & 40)

38. **Regulatory Services - Joint Services Proposal**

**RESOLVED** that in so far as the following are Executive functions that the Executive agreed:

- (i) to authorise the arrangements set out in this report including the creation of a Joint Committee for the strategic policy and oversight of the delivery of public protection services with Wokingham Borough Council and West Berkshire Council through the Public Protection Partnership (PPP) with effect from 9 January 2017,
- (ii) that the Monitoring Officer, in consultation with the Borough Treasurer and Director of Environment, Culture & Communities, be authorised to finalise the terms of the PPP as set out in the draft Inter Authority Agreement between the three Councils (Annex 1) and to make any necessary drafting or other amendments to the terms of the draft Agreement which are necessary to reach final agreement but do not materially affect the intent and substance of the Agreement,
- (iii) to authorise the Joint Committee to determine policy, strategy and oversee the performance monitoring and management of the new PPP

and have the powers set out in the terms of reference contained in Schedule 1 of the draft Inter Authority Agreement,

- (iv) that the Council's representatives on the Joint Committee will be the Executive Member for Culture, Corporate Services and Public Protection and the Chairman of the Licensing and Safety Committee with any Member of the Executive being able to act as a substitute,
- (v) that all existing service specific specialist equipment and the associated ongoing liability be transferred to West Berkshire from the 9 January 2017,
- (vi) that any associated existing contracts with the Council are transferred to West Berkshire to administer on this Council's behalf until such time as they can be renegotiated,
- (vii) that, as a consequence of this proposal, the disabled facilities grants, Home Improvement Loans, home energy functions and all associated staff and budgets be transferred to the ASCHH Department, as soon as it is practical to do so.
- (viii) In so far as any of the foregoing provisions also relate to the exercise of non Executive functions, to recommend to Council to authorise the same.
- (ix) That the Executive noted that as a consequence of this proposal the disabled facilities grants, Home Improvement Loans, home energy functions and all associated staff and budgets be transferred to the ASCHH Department, as soon as it is practical to do so.

**39. Edgbarrow School Priority Schools Building Programme**

**RESOLVED** that the Executive gave approval for local delivery by Bracknell Forest Council of the Education Funding Agency's Priority Schools Building Programme project at Edgbarrow School.

**40. Garth Hill (Sandy Lane) Land disposal options**

**RESOLVED** that the Executive instructs the Chief Officer; Property to proceed with the disposal route recommended in Option 1 in paragraph 5.6.1 of the exempt report.

**Decision Records**

**CHAIRMAN**